

**ROCKWELL COLLINS
K-12 PARTNERSHIP PROGRAM
2003-2004 PROJECT PLANNING SHEET**

Project No. _____

Date: _____

School _____ Subject Area: _____

Project Name: _____

Prepared by: _____ Is this a repeat project? _____

PARTNERSHIP GOAL SUPPORTED: (Circle all that apply)

- (1) Support the effective teaching of basic K-12 curricula (especially math and science);
- (2) Increase parental support for the education process and programs;
- (3) Promote among students greater awareness of "real world" career options and the education and training needed for such options.

PROJECT GOALS/OBJECTIVES: _____

VOLUNTEERS ARE NEEDED: (Specify dates & times) _____

TOTAL VOLUNTEER TIME REQUIRED: (Estimated) _____

Volunteers can use company time as described in the Timecharging Guidelines or Personal time when involved with any approved K-12 project. Please keep a log of both company and personal time spent as the project progresses for evaluation and tracking purposes.

COMPANY TIME: _____ **PERSONAL TIME:** _____

FINANCES: (Are there costs involved with the project that Rockwell should consider?) _____

COMMENTS: _____

EDUCATOR: _____

LIAISON: _____

E-MAIL: _____

LIAISON: _____

Total Educators _____ Number of Students _____ Volunteers needed _____ Grade Level(s) _____

ROCKWELL VOLUNTEER / MS / EXT/ E-MAIL

VOLUNTEERS: It is your responsibility to notify your supervisor of your involvement in all K-12 Projects. Call Jenny at 295-8122 if you have any questions. You will be notified of project approval.

PLEASE RETURN COMPLETED PLANNING SHEET TO: JENNY BECKER - M/S 126-204